



You must complete and upload this form to your opportunity to get a DA (Disbursement Authorization)
 Call us if you have any questions!! AMCA can be reached at 678-569-1390 or amca.kwrp@gmail.com
 (Pay At Close needs to be submitted in your opportunity 3 days in advance of your closing in the Closed folder in the documents section.)

Agent Name/Team Name	
Property Address	
Closing Date	
Law Firm Name and Address	
Final Sales Price	
Total Gross Commission to KW	
Agent Split (Please enter any changes here from your original submission) (If the price changes, so will your commission and FMLS fee)	Example: Total Commission \$4000 FMLS: \$140 Contract to Close: \$350 Agent A – 50% -\$2000, \$70 (FMLS), \$350 (Contract to Close) Agent B – 50% -\$2000, \$70 (FMLS)
Coaching (Please check one)	<input type="checkbox"/> Productivity Coaching (New Agent) Amount: \$ <input type="checkbox"/> Elite Coaching - Make payable to:
Earnest Money (Please check one)	<input type="checkbox"/> KWRP is holding the Earnest Money Amount: \$ <input type="checkbox"/> KWRP is <u>NOT</u> holding the Earnest Money
FMLS (Please check one) To calculate FMLS: Purchase Price X .0012 = FMLS \$	<input type="checkbox"/> Yes – There is FMLS. Amount: \$ <input type="checkbox"/> <u>NO</u> FMLS.
Property Types (Please check one)	<input type="checkbox"/> Resale <input type="checkbox"/> Personal Transaction (Owner Occupied) <input type="checkbox"/> Land <input type="checkbox"/> Personal Property <input type="checkbox"/> New Construction <input type="checkbox"/> Commercial
Referral Information	Brokerage Name: Amount of Referral: Agent Receiving Referral: <input type="checkbox"/> W-9 is uploaded to the Opportunity